

DDA 76-3105

22 June 1976

R/12

MEMORANDUM FOR: DDCI Designate

FROM : John F. Blake
Deputy Director for Administration

Hank:

1. I pass on the following to you as one that could be helpful in your forthcoming responsibilities.

2. During Dick Helm's tenure as Director, he had a mandatory requirement that all operating officials and above, upon completion of a foreign TDY trip, rendered a field trip report to the Director. You may wish to consider reinstituting this procedure.



John F. Blake

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Distribution:

Original - DDCI Designate
1 - ER

Knowledge

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MEMORANDUM FOR: Mr. Knoche

No one in DDO with whom I talked is much turned on by this suggestion. Many TDY trips abroad, even those by Division Chiefs, are for "nuts and bolts" purposes or to reinforce field morale. To make a formal reporting requirement in this area, all those consulted feel, would just add more unnecessary paperwork to what we already have. It is generally felt that if someone comes across important information on a trip which he thinks you ought to have, he'll let you know, or his Division Chief or [redacted] will. Perhaps Helms was trying to check frivolous TDY's, but otherwise no one can see much point in this.

25/6/76

(DATE)

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OFFICIAL ROUTING SLIP

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1	DDCI Designate		N/h
2	Room 7D-60		
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4			
5			
6			

ACTION	DIRECT REPLY	PREPARE REPLY
APPROVAL	DISPATCH	RECOMMENDATION
COMMENT	FILE	RETURN
CONCURRENCE	INFORMATION	SIGNATURE

Remarks

Take some soundings with some of the "operating apparatus" so this worthwhile?
H/n

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.

DATE

DD/Administration 7D24

6/22/76